

**THE CORPORATION OF THE COUNTY OF PRINCE EDWARD  
STUDENT JOB OPPORTUNITY  
MUSEUM EDUCATOR/PROGRAM ASSISTANT**

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The County of Prince Edward is an island community on the shores of Lake Ontario with a proud United Empire Loyalist heritage. Boasting beautiful beaches and a unique rural landscape, the County offers serene country living. Our strong agricultural roots, thriving tourism attractions, renowned regional cuisine, and growing wine industry combine to offer a unique and unmatched quality of life.

Our Human Resources Department is currently accepting applications for the summer student position of **Museum Educator/Program Assistant at Ameliasburgh Heritage Village**. To be considered for this student position, you must be registered as a full-time student during the previous academic year and intend to return to school on a full-time basis during the next academic year.

The ideal candidate will be enrolled in a post-secondary program in Education, Museum Studies, History, or related field. The ideal candidate will possess excellent written and verbal communication skills, computer skills, and customer service skills, and have the ability to work independently and as part of a team as required. This position will be required to work Wednesday to Sunday from the beginning of May until the end of August and to provide a current vulnerable sector police check.

Reporting to the Site Curator, this position will be responsible for:

- Opening/closing site as needed, work front reception desk, meeting and greeting museum visitors, handle admission and gift shop transactions
- Work with the public and offer superior customer service and great visitor experiences
- Give orientation to, and guided tours of, the heritage village
- Help develop (and present) education programs, workshops, and special events
- Plan and present the museum's summer camp program
- Assist with cleaning and light maintenance of the site

The hourly rate ranges from \$14.00 - \$14.63. If you are interested in the above opportunity, please forward your cover letter and resume by **4:00pm on March 30, 2020** to [careers@pecounty.on.ca](mailto:careers@pecounty.on.ca).

We thank all candidates for their interest, however, only those selected for an interview will be contacted. We are an equal opportunity employer and support applicants with disabilities. Accommodations are available upon request throughout the recruitment process. Please email your request or call (613) 476-2148 ext. 1042.

The personal information being collected will be used in accordance with *The Municipal Act* and *The Municipal Freedom of Information and Protection of Privacy Act* and shall only be used in the selection of a suitable candidate.